

628 NORTH MORLEY STREET, P.O. BOX 1008 MOBERLY, MISSOURI 65270 PHONE: (660) 269-8875 FAX: (660) 269-9621

FULL TIME EMPLOYEE BENEFITS as of 01/01/2024

PTO (Paid Time Off)

15 - 25 days per year based on years of service. Paid time off is earned in lieu of sick time, vacation time, and personal days.

- 15 days per year (to begin accruing on the first day of the first pay cycle of employment until the 2-year employment anniversary.)
- 20 days per year (to begin accruing on the first day of the first pay cycle following the 2-year employment anniversary until the 5-year employment anniversary.)
- 25 days per year (to begin accruing on the first day of the first pay cycle following the 5-year employment anniversary.)
- The accrual of PTO starts with your first paycheck.

Holidays – 11 per year

New Year's Day, Martin Luther King Jr. Presidents Day Good Friday Memorial Day July 4th Labor Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day

LAGER's Retirement Plan

Eligible after the first day of the month following employment and fully vested at 5 years. Paid by the employer.

Health Insurance – Anthem

Benefits start the first day of the month following employment. RCDDS will fund all new incoming employees at 100% cost and 60% dependent cost. Short term disability of 60% of regular salary up to 13 weeks.

Vision (VSP) & Dental Insurance (Delta Dental)

Benefits start the first day of the month following employment. RCDDS will fund 50% of the employee cost (spouse and/or dependents are paid by employee).

Bereavement Pay

- No annual limit.
- Up to 3 days for immediate family
- Up to 1 day for extended family

EAP (Employee Assistance Program)

Our EAP program will cover up to 3 visits per incident for family, individual or workplace counseling, legal and financial consultations, to assist our employees in obtaining a work/life balance.

Life Insurance

\$25,000 Term Life insurance policy paid by RCDDS on employee. Additional voluntary life insurance is available for purchase by the employee for self and immediate family members.

Optional Coverages (payroll deduction)

- AFLAC
- Liberty National
- YMCA Membership
- United Way

Mileage reimbursement at a rate of .58 per mile. Reimbursement for lodging and meals outside of county. Free notary public services

Randolph County Developmental Disability Services reserves the right to modify or eliminate benefits or employee leave policies at any time.